

**Inver Hills Community College
and Metropolitan State University
First College
Cooperative Agreement Regarding
Business Management/Marketing Program AAS
Business: Contemporary Business Practice Program A.S.**

This agreement has been entered into by Inver Hills Community College and Metropolitan State University for the benefit of students and prospective students at the two institutions. The purpose of the agreement is to insure programs of high academic quality, to encourage student achievement, to facilitate the transfer of course credits and to provide a smooth transition from one related degree program to the other.

Joint Admission

Students may be jointly admitted to both institutions. With joint admissions, students:

1. are guaranteed a place in Metropolitan State University's First College, upon transfer from the Inver Hills Community College Business Management/Marketing Program or the Business: Contemporary Business Practice Program;
2. can concurrently enroll in courses at both institutions;
3. can apply appropriate lower division credits, including those awarded through Competence Based Education, with a grade of better than "D" (or the equivalent), toward Metropolitan State University degree requirements;
4. will have access to program advisors at both institutions; and
5. will have any other rights-and privileges of students at both institutions and will be sent mailings from both institutions.

Program Articulation

1. For graduation, students will need to complete a total of 124 semester credits including at least 40 upper division credits. A minimum of 30 semester credits must be completed while at Metropolitan State University.
2. The courses required for the Business Management/Marketing Program AAS at Inver Hills Community College and their relationship to Metro State requirements are listed in Attachment A. The courses required for the Business: Contemporary Business Practice Program A.S. are listed in Attachment B.
3. Students with an Associate of Arts degree from a MnSCU institution or students who have completed the Minnesota Transfer Curriculum do not have to complete any additional general education requirements at Metropolitan State University.

4. Community college courses will be accepted toward meeting Metropolitan State University general education requirements consistent with Attachment A and Attachment B. Attachment A and B also include recommendations for general education curriculum at the community college.

Other Cooperative Agreements

1. Faculty at both institutions will cooperate in scheduling course offerings in a convenient, flexible manner. The resources of both institutions, including faculty and space, will be used in a manner that enhances the educational opportunities available to students.
2. When appropriate, each institution will offer jointly sponsored courses -- courses taught by faculty from one institution but listed in the schedules of both institutions.
3. Unless otherwise arranged, any tuition, fees, and state appropriation will be paid to the institution from which the student takes a course.
4. Both institutions will work, together to develop registration and financial aid procedures to facilitate concurrent enrollment of students.
5. At the end of each semester, each institution will forward to the other institution copies of transcripts from students in this program.
6. Both institutions will inform potential students about this program through their catalogs and a program brochure to be jointly developed.

Duration of Agreement

This agreement becomes effective upon the date it is signed and remains in effect until terminated by either party. It may be terminated or amended for succeeding academic years by either institution on or before June 30 of each year.

Persons Responsible/Evaluation

The dean of the First College at Metropolitan State University and the Dean of Business and Community Outreach at Inver Hills Community College will be responsible for implementing this articulation agreement. Each institution will conduct an outcomes assessment, and the persons responsible will meet regularly to review the agreements.

Metropolitan State University
 _____ Signature Present _____ 9/2/98____
 President Date

_____ Signature Present _____ 8/31/98____
 Dean Date

_____ Signature Present _____ 8/31/98____
 Department Chair Date

Inver Hills Community College
 _____ Signature Present _____ 8/24/98____
 President Date

_____ Signature Present _____ 8/24/98____
 Dean Date

_____ Signature Present _____ 8/24/98____
 Department Chair Date

Metropolitan State University First College
and Inver Hills Community College
Program Articulation Agreement
Business Management/ Marketing Program AAS

The following includes specific requirements for admission into a program and outlines the requirements for Metropolitan State University's First College and indicates the Inver Hills Community College courses that can be used to meet: 1) program prerequisites, 2) general education and liberal studies requirements, and 3) major or program requirements.

Inver Hills Community College Courses

Admissions- Requirements

Reading, English and Math Assessment

Prerequisites

None

General Education & Liberal, Studies

Requirements

Liberal Arts education requirements including Minnesota Transfer Curriculum requirements for the AAS degree

Communications

Writing and Research Skills - 4 cr.
Interpersonal Communication or
Fundamentals of Speech - 3 cr.

Math

Math/Lab Science - 3 cr.

Arts and Sciences

Lab Science (if taken)

Economics - 3 cr.

Social Science - 1 cr.

Liberal Arts electives - 20 cr.

(could be used to meet Humanities and other Arts and Sciences requirements including Cultural and Global Awareness)

Total Accepted: 20

Metropolitan State University Courses

Reading, Writing and Math Assessment

None

Students complete 40 credits in the categories listed below

Two Writing Classes required
One oral/visual communications course required.
(Writing and communications can be met by courses from Inver Hills)

One Math class at the College Algebra -level required. (Math class at College Algebra level can be met by Inver Hills Algebra course)

Natural and Physical Science

(One course -- Can be met by Inver Hills Lab Science course)

Social/Behavioral Science

(Two disciplines - two courses
Can be met by Inver Hills courses in Economics and Social Science)

Humanities

(Two disciplines - two courses)

Cultural and Global Awareness

Students must complete at least one course in Cultural Diversity in the U.S. and one course in Global Awareness. These courses may be used to meet General Education, Liberal Studies, and/or major requirements. The requirement can be met by appropriate Inver Hills Community College courses.

Electives

Additional General Education credits as needed to total 40 semester credits.

Liberal Studies Requirements - 8 cr.

Choose upper-division (junior-senior level 300 or above) courses in any of the categories previously listed under General Education.

Program Requirements

Management Marketing -- 44 cr.

Total Accepted - 44 cr.

First College Course: Perspectives:

First College Philosophy and Planning – 4 cr.

Educational Philosophy and Planning - 4 cr.

Capstone Course (final program integrative course) – 4 cr

Total of 32-48 semester credits in focus area or areas depending on student's educational goals. Additional elective courses based on student's interests and goals to total 124 semester credits needed for graduation. (Includes all transfer credits from the Management/Marketing Program)

Metropolitan State University First College
and Inver Hills Community College
Program Articulation Agreement
Business Contemporary Business Practice Program, A.S.

The following includes specific requirements for admission into a program and outlines the requirements for Metropolitan State University's First College and indicates the Inver Hills Community College courses that can be used to meet: 1) program prerequisites, 2) general education and liberal studies requirements, and 3) major or program requirements.

Inver Hills Community College Courses

Admissions Requirements

Reading, English and Math Assessment

Prerequisites

None

General Education/Liberal Studies Requirements

Liberal Arts education requirements including Minnesota Transfer Curriculum requirements for the AS degree

Communications

Writing and Research Skills - 4 cr. Interpersonal Communication or Fundamentals of Speech - 3 cr.

Math

Math/Lab Science - 3 cr.

Arts and Sciences

Lab Science (if taken)

Economics - 3 cr.

Fine Arts/Humanities - 4 cr.

Liberal Arts electives - 12 cr.

(could be used to meet Humanities and other Arts and Sciences requirements including Cultural and Global Awareness)

Total Accepted: 30

Metropolitan State University Courses

Reading, Writing and Math Assessment

None

Students complete 40 credits in the categories listed below

Two Writing Classes required
One oral/Visual communications course required. (Writing and oral/visual communications can be met by courses from Inver Hills)

One Math class at the College Algebra level required. (Math class at College Algebra level can be met by Inver Hills College Algebra course)

Natural and Physical Science

(One course -- Can be met by Lab Science course from Inver Hills)

Social/Behavioral Science.

Two disciplines - two courses (One discipline can be met by Inver Hills Economics course)

Humanities

Two disciplines - two courses
(One discipline can. be met by Inver Hills Fine Arts/Humanities course)

Cultural and Global Awareness

Students must complete at least one course in Cultural Diversity in the U.S. and one course in Global Awareness. These courses may be used to meet General Education, Liberal Studies, and/or major requirements. The requirement can be met by appropriate Inver Hills Community College courses)

Electives

Additional General Education credits as needed to total 40 semester credits.

Liberal Studies Requirements - 8 cr. Choose upper-division (junior-senior level 300 or above) courses in any of the categories previously listed under General Education.

Program Requirements

Business: Contemporary Business Practice:

Total Accepted – 34 cr.

First College Course: Perspectives: Educational Philosophy and Planning - 4 cr.

Capstone Course (final program integrative course) -4 cr.

Total of 32-48 semester credits in focus area or areas depending on students educational goals. Additional elective courses based on student's interests and goals to total 124 semester credits needed for graduation. (Includes all transfer credits from the Contemporary Business Practice Program)