

**LAKE SUPERIOR COLLEGE /  
CAPELLA UNIVERSITY ALLIANCE AGREEMENT**

Welcome to Capella University's Community College Alliance Program. This document states the conditions under which Capella will accept credits earned by students attending Lake Superior College toward the attainment of a Bachelor's Degree from Capella and thereby provide an additional option for Lake Superior College students to continue their education.

- Lake Superior College students planning on completing their Bachelor's degree may apply to Capella University at any time while the student is enrolled at Lake Superior College. Students should be directed to the application form under the student section of the website: [www.capellauniversity.edu/ccap\\_app/](http://www.capellauniversity.edu/ccap_app/)
  
- Due to this alliance, upon Capella's receipt of an application form, Lake Superior College students will receive notice that they are pre-qualified for admittance into Capella's Bachelors' completion program. Additional benefits to the students are as follows:
  - The standard \$50 application fee is waived.
  - The application process is streamlined - no goal statement required.
  - Access to Capella's advisory services at 1-800-CAPELLA or [info@capella.edu](mailto:info@capella.edu)
  - Subscriptions to Capella's monthly electronic newsletter(s).
  
- If Lake Superior College students successfully complete the Associate of Arts or Science degree requirements and otherwise meet Capella's admissions requirements, they will be accepted into Capella's upper division Bachelor's program. Capella will accept that Associate of Arts or Science Degree transfer credits as a block.
  
- Alternatively, students from Lake Superior College will be accepted if they successfully complete the Associate of Applied Science degree, otherwise meet Capella's admissions requirements, and take the appropriate elective credits to fulfill Capella's General Education requirements (as required by State of Minnesota HESO guidelines; see attached). Provisional acceptance to Capella may be granted after the student completes 40 semester credits (60 quarter credits). These credits will also transfer as a block.
  
- Capella will accept upper division credits (with a grade `C' or better) that are equivalent to Capella's core requirements, up to a maximum of 48 quarter-credits (32 semester credits) earned at Lake Superior College or another appropriately accredited institution. Students may also establish equivalence of upper division course requirements through the student petition process, as outlined on the Capella University's website at ([www.capellauniversity.edu](http://www.capellauniversity.edu)).

- Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students may receive financial aid only from a single college from which courses are taken in a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either Lake Superior College or Capella. Should a student attend both institutions in a single semester, financial aid may be granted only for courses taken from his/her home institution.
- Capella and Lake Superior College agree to coordinate the provision of accurate and timely information and academic advising about this program. Lake Superior College agrees to work with Capella to appropriately communicate the benefits of this partnership to its students and alumni, including, but not limited to, providing Capella with access to the names, addresses, phone numbers, and emails of its students and alumni (if available) for these purposes.
- For the purposes of making this partnership successful, Lake Superior College agrees to:
  - Waive the transcript request fee for students requesting a transcript to be sent to Capella.
  - Allow students access to its computer labs for purposes of completing their Bachelor's degree with Capella.
  - Put a link to Capella on its website.
  - Notify Capella annually of changes and additions to its curricula, and to work with Capella to establish electronic data transfer, when and if available, of curriculum and of learner records (with learner permission).
- Capella agrees to place on its website a link to Lake Superior College's website for learners to explore taking Associate level courses.

Capella is also pleased to offer a 10% discount to your faculty and staff to take degree and non-degree courses at Capella University. Capella's School of Education and Professional Development provides Master's, PhDs, Graduate Certificates, and continuing education courses that help prepare education leaders and practitioners for the numerous challenges in education and training today. Capella also offers Masters' and PhDs in Psychology, Human Services, Business, and Technology.

We believe Capella's Community College Alliance Program will enhance the number and quality of learning options available to Lake Superior College students, faculty, and staff. Upon acceptance of this letter and an academic review of your course catalog, we will provide you with appropriate informational brochures and materials and course catalogs so that Student and Faculty Advisors can include Capella as an option for students who want to continue their education.

We look forward to working with you. We should review the agreement at least annually to determine whether it is achieving its purposes and continuing to meet our institutions' needs. Please note that either party has the right to terminate this agreement upon 30 days notice.

If what I have described is acceptable, please sign below and return a copy to me at Capella University. Please keep a copy for your records.

Sincerely,

\_\_\_\_\_/S/\_\_\_\_\_  
Bill Young  
Dir., Community College Alliance  
Capella University

\_\_\_\_\_/S/\_\_\_\_\_  
By: Candace Barnack  
Its: Vice President of Academic Affairs  
Lake Superior College

January 10, 2002  
Date

January 3, 2001  
Date

**STATE OF MINNESOTA  
HIGHER EDUCATION SERVICE OFFICE (HESO)  
GENERAL EDUCATION GUIDELINES  
FOR BACHELOR of SCIENCE DEGREE**

<b>General Education Core Areas - Distribution Requirements</b>	<b>Quarter Credits</b>	<b>Semester Credits</b>
<b>Communication-</b> Communication, English Composition, Speech	6	4
<b>Social Science-</b> History, Psychology, Sociology, Political Science, Economics	6	4
<b>Humanities-</b> Literature, Anthropology, Languages, Art, Music, Philosophy, Theology, Theater	6	4
<b>Natural Sciences/Mathematics-</b> College Math and above but not Remedial Math, Biology, Chemistry, Physics, Geology, Introduction to Computer Science	6	4
<b>General Education Core Areas - Subtotal</b>	<b>24</b>	<b>16</b>
Additional quarter credits from any of the core areas above	<u>21</u>	<u>14</u>
<b>Total General Education Credits Required</b>	<b>45</b>	<b>30</b>
Major requirements/other	<u>45</u>	<u>30</u>
<b>AA/AS Degree; minimum credits required for full admission to Capella (Note: Pending admission is possible with 60 quarter/40 semester credits)</b>	<b>90</b>	<b>60</b>
Capella's upper level Bachelor's Degree	<u>96</u>	<u>64</u>
<b>Total BS Degree</b>	<b>186</b>	<b>124</b>