

TRANSFER AGREEMENT

ANOKA TECHNICAL COLLEGE

METROPOLITAN STATE UNIVERSITY, COLLEGE OF MANAGEMENT

Metropolitan State University, College of Management will accept students in transfer in the **Organizational Administration Bachelor of Applied Science** degree from Anoka Technical College. Students who have completed the Associate of Applied Science degree from Anoka Technical College in the following programs will be eligible for transfer into the Metropolitan State University program:

Legal Administrative Assistant	Supervisory Management
Judicial Reporting	Community Supports for People with Disabilities
Administrative Specialist	Landscape & Nursery Technician
Medical Administrative Specialist	Golf Course Grounds Management
Medical Assistant	Broadcast Captioning/CART
Information Technology Management	Health Information Technology
Occupational Therapy Assistant	

The transfer of credits from the Associate of Applied Science degree programs to the Organizational Administration Bachelor of Applied Science degree will be accepted in the following manner:

- 40 credits from the technical area in a “block” rather than course by course equivalency.
- General education courses which are part of the Minnesota Transfer Curriculum.
- Courses which are required in the major in the College of Business (Macro-Economics, Micro-Economics, Statistics, College Algebra) must be evaluated prior to transfer.

Anoka Technical College approval:

Date:

Cathy Montain, Director of Colege and STEP Initiatives

John Cacich, Vice President for Academic and Student Affairs

Metropolitan State University approval:

Date:

Curriculum Coordinator

Gary Seiler, Dean, College of Management

William Lowe, Provost/Vice President Academic Affairs