

Transfer Articulation Agreement for SSU on-campus enrollment for a Bachelor of Applied Science degree Management Major Memorandum of Understanding Between Southwest State University and and Minnesota West Community and Technical College

Statement of Purpose

Southwest State University (SSU) and Minnesota West Community and Technical College (Minnesota West) have entered into this agreement. The purpose of this agreement is to facilitate credit transfer and provide a smooth transition from a two-year community and/or technical college to a university. It is further recognized that this agreement shall describe the required program of study at Minnesota West Community and Technical College for admission eligibility to Southwest State University in the Bachelor of Applied Science degree. This agreement identifies the transfer process.

Terms and Conditions of Credit Transfer:

The parties of this agreement hereby agree to the terms and conditions set forth herein.

The evaluation and transfer of earned college credits shall be in full compliance with MnSCU and all other state and federal education policies pertaining to undergraduate credit transfer. Current students and graduates, who have earned degrees, certificates or diplomas from Minnesota West Community and Technical College, shall be eligible for credit evaluation under the terms of this agreement. Program specific requirements are listed and defined in Appendix A of this agreement.

Transfer students will be accorded the same standards and criteria for admission to a major degree sequence as Southwest State University students.

- ◆ **Associate of Science (A.S.) degree** transfer students will transfer the first two years to an articulated baccalaureate degree program. The completion of the degree requirements will be determined upon evaluation of the student's official transcript. This will require enrollment and successful completion of a minimum of 64 semester credit hours (SCH).
- ◆ **Associate in Applied Science (A.A.S.) degree** transfer students will transfer the first two years to an articulated baccalaureate degree program. The completion of the degree requirements will be determined upon evaluation of the student's official transcript. This will require enrollment in and successful completion of a minimum of 64 semester credit hours (SCH).
- ◆ **Two-Year diploma** transfer students will transfer a minimum of 42 SCH to an articulated baccalaureate degree program. The completion of the degree requirements will be determined upon evaluation of the student's official transcript, which will require enrollment, and successful completion of a minimum of 86 semester credit hours (SCH).

All applicants accepted for the Bachelor of Applied Science degree program must fulfill the graduation requirements of the granting institution as identified in Appendix A.

Joint Admission Option

Students could be admitted to both institutions simultaneously. *This option will be determined by an agreement reached in a separate document by the two institutions named in this document.*

- With joint admissions, students receive a place in Southwest State University currently approved B.A.S. Management majors upon transfer from Minnesota West Community and Technical College program if they meet the requirements listed in Appendix A.
- Students may also:
 - Concurrently enroll in courses at both institutions.
 - Have access to advising and other services at both institutions.

**Transfer Articulation Agreement for
Bachelor of Applied Science – Management major from
Minnesota West Community and Technical College to Southwest State University campus**

This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which degree or diploma can be used to meet program prerequisites as well as general education, major or program, and graduation requirements.

Completion of Bachelor of Applied Science Requires Successful Completion of:

- Additional Graduation Curriculum Requirements listed in the current SSU Academic Catalog.
- Successful completion of:
 - A minimum of 42 SCH at SSU or an accredited four-year institution.
 - A minimum of 22 SCH at Southwest State University.
 - A minimum of 27 SCH at the 300 or 400 level.
 - The requirements for an approved B.A.S. major.
 - All coursework with a cumulative grade point average (GPA) of at least 2.00 for courses taken while enrolled at SSU.
- Further requirements under one of the following three categories which apply to academic credentials at the time of matriculation at SSU:
 1. A.A.S. Degree
 - An A.A.S. degree at an accredited community, technical college or four-year college/university.
 - An additional minimum of 64 SCH.
 - The Minnesota General Education Transfer Curriculum or a minimum of 22 SCH from SSU's Liberal Arts Curriculum/Minnesota Transfer Curriculum officially approved by the student's advisor.
 2. A.S. Degree
 - An A.S. degree at an accredited community, technical college or four-year college/university.
 - An additional minimum of 64 SCH.
 - The Minnesota General Education Transfer Curriculum or a minimum of 12 SCH from SSU's Liberal Arts Curriculum/Minnesota Transfer Curriculum officially approved by the student's advisor.
 3. Two-Year Diploma
 - A MnSCU approved two-year technical diploma at an accredited community, technical college or four-year college/university.
 - An additional minimum of 86 SCH.
 - The Minnesota General Education Transfer Curriculum or SSU's Liberal Arts Curriculum/Minnesota Transfer Curriculum.

The following limitations also apply:

- No more than 6 SCH of courses numbered 050-099 and no SCH courses numbered 001-049 shall be counted toward graduation.
- No more than 10 SCH of credit/no credit (CR/NC) courses outside the major shall be counted toward graduation.

B.A.S. Degree General Info

- Each student enrolled in the degree will receive a two part evaluation of his/her transfer credits:
 - An evaluation of credit towards the General Education credit requirement – LAC and MnTC.
 - An evaluation of credit towards the Major credit requirements.
- A student seeking a B.A.S. in Management or major is required to successfully complete the SSU graduation requirements:
 - Capstone course – as designated for the major.
 - Wellness and Health course requirement (*course options listed in SSU catalog*).
 - Regional Studies course (*course options listed in SSU catalog*).

Terms of the Memorandum of Understanding

Minnesota West Community and Technical College students, both present and past, seeking admission to Southwest State University are required to satisfy all admission requirements as articulated in the SSU undergraduate catalog.

Completion of Management Major (42 semester hours)

- ◆ Normally Minnesota West Community and Technical College students who have completed their Associate of Applied Science (A.A.S.), Associate of Science (A.S.) or two-year diploma will be formally admitted to the Bachelor of Applied Science degree program with either an Interdisciplinary major or a Management major.
- ◆ Southwest State University requires that recipients of a Bachelor of Applied Science degree in Management complete a minimum of 42 semester credits at a four-year institution. *To satisfy this requirement for B.A.S.-Management participants, SSU will accept ACCT 1102, 1103, CSCI 1102, Math 1105, and Economics 2201, 2202 (a total of 18 semester credits) from Minnesota West as a part of those 42 credits. The Graduation Requirement of Regional Studies and Wellness is discussed earlier in this document.*

<u>SSU COURSES</u>		<u>MINNESOTA WEST EQUIVALENTS</u>	
ACCT 211	Principles of Accounting I	ACCT 1102	College Acct. Concepts I
ACCT 212	Principles of Accounting II	ACCT 1103	College Acct. Concepts II
BADM 280	Business Data Processing	CSCI 1102	Intro to Computers
BADM 230	Business Statistics	MATH 1105	Intro to Probability/Statistics
ECON 201	Principles of Microeconomics	ECON 2202	Microeconomics
ECON 202	Principles of Macroeconomics	ECON 2201	Macroeconomics

Requirements for the Bachelor of Applied Science - Management major:

1. If any course deemed to be an equivalent course in Category A has already been taken as part of the A.A.S. or A.S., a course from the Management major elective category must be substituted.
2. Total of all categories in the major must be 42 SCH.
3. Before entering the B.A.S. Management major, students would be expected to meet one of the following categories of GPA requirements, depending on their academic credentials at the time of their matriculation at SSU:
 - a. Students who have an A.A.S. Degree and are seeking entry into the B.A.S.-Management major must earn a cumulative GPA of 2.50 or better within the additional 22 Semester Credit Hours (SCH) of the Liberal Arts Core (LAC), or within the 22 additional SCH of the Minnesota General Education Transfer Curriculum, needed to complete the B.A.S. – Management Degree.
 - b. Students who have an A.S. degree and are seeking entry into the B.A.S. – Management major must earn a cumulative GPA of 2.50 or better within the additional 12 SCH of the Liberal Arts curriculum or within the additional 12 SCH of the Minnesota General Education Transfer Curriculum needed to complete the B.A.S.-Management degree
 - c. Students who have a two-year technical college diploma and are seeking entry into the B.A.S. -Management major must earn a cumulative GPA of 2.50 or better within a minimum of 22 additional SCH of the LAC, or within the 22 additional SCH of the Minnesota General Education Transfer Curriculum needed to complete the B.A.S. – Management Degree.
 - d. In items a, b and c above, courses that do not fall within either the LAC or the Minnesota General Education Transfer Curriculum cannot be used to determine the minimum GPA for admission into the major.
 - e. The B.A.S.-Management major already uses the Major Field Test in Business as an exit exam.
4. A grade point average of 2.5 is a graduation requirement for courses comprising the management major.
5. The student and his/her academic advisor shall decide on the actual elective courses to take (if needed).
6. Final approval of a student's degree program shall rest with the student's advisor and/or the Department of Business and Public Affairs.