

PINE TECHNICAL COLLEGE AND CAPELLA UNIVERSITY ALLIANCE AGREEMENT

Welcome to Capella University's Community and Technical College Alliance Program. This document states the conditions under which Capella will accept credits earned by students attending Pine Technical College toward the attainment of a Bachelor's Degree in Business Administration from Capella University and thereby provide an additional option for Pine Technical College graduates to continue their education.

- Pine Technical College students planning on completing their Bachelor's degree in Business Administration from Capella University may apply to Capella University at any time while the student is enrolled at Pine Technical College. Students should be directed to the application form under the student section of the website: www.capellauniversity.edu/ccap_app.
- Due to this alliance, upon Capella University's receipt of an application form, Pine Technical College students will receive notice that they are pre-qualified for admittance into Capella University's Bachelors' completion program in Business Administration. Additional benefits to the students are as follows:
 - ✓ The standard \$50 application fee is waived.
 - ✓ The application process is streamlined – no goal statement required.
 - ✓ Access to Capella University's advisory services at 1-800-CAPELLA or info@capella.edu.
 - ✓ Subscriptions to Capella University's monthly electronic newsletter(s).
- If Pine Technical College students successfully complete the Associate of Science (AS), with a grade of "C" or better, they will be accepted into Capella University's upper division Bachelor's in Business Administration program. Capella will accept Associate of Science Degree transfer credits as a block. Students for whom English is a second language must also provide evidence of English proficiency.
- Capella will accept upper division credits (with a grade 'C' or better) that are equivalent to Capella University's core requirements, up to a maximum of 48 quarter-credits (32 semester credits) earned at Pine Technical College or another appropriately accredited institution. Students may also establish equivalence of upper division course requirements through the student petition process, as outlined on the Capella University's website at (www.capellauniversity.edu).

- Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students may receive financial aid only from a single college from which courses are taken in a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either Pine Technical College or Capella. Should a student attend both institutions in a single semester, financial aid may be granted only for courses taken from his/her home institution.
- Capella and Pine Technical College agree to coordinate the provision of accurate and timely information and academic advising about this program. Pine Technical College agrees to work with Capella to appropriately communicate the benefits of this partnership to its students and alumni.
- For the purposes of making this partnership successful, Pine Technical College agrees to:
 - ✓ Waive the transcript request fee for students requesting a transcript to be sent to Capella.
 - ✓ Allow students access to its computer labs for purposes of completing their Bachelor's degree with Capella.
 - ✓ Put a link to Capella on its website.
 - ✓ Notify Capella annually of changes and additions to its curricula, and vice versa, and to work with Capella to establish electronic data transfer, when and if available, of curriculum and of learner records (with learner permission).
- Capella agrees to place on its website a link to Pine Technical College's website for learners to explore taking Associate level courses.

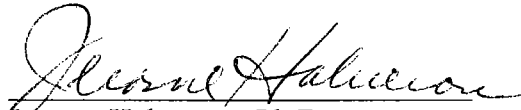
Capella is also pleased to offer a 10% discount to your faculty and staff to take degree and non-degree courses at Capella University. Capella University's School of Education and Professional Development provides Master's, PhDs, Graduate Certificates, and continuing education courses that help prepare education leaders and practitioners for the numerous challenges in education and training today. Capella also offers Masters' and PhDs in Psychology, Human Services, Business, and Technology.

We believe Capella University's Community College Alliance Program will enhance the number and quality of learning options available to Pine Technical College students, faculty, and staff. Upon acceptance of this letter and an academic review of your course catalog, we will provide you with appropriate informational brochures and materials and course catalogs so that Student and Faculty Advisors can include Capella as an option for students who want to continue their education.

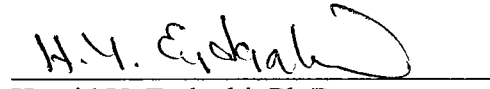


We look forward to working with you. We should review the agreement at least annually to determine whether it is achieving its purposes and continuing to meet our institutions' needs. Please note that either party has the right to terminate this agreement upon 30 days notice.

If what I have described is acceptable, please sign below and return a copy to me at Capella University. Please keep a copy for your records.



 Jerome Halverson, Ph.D.
 Vice President, Academic Quality
 Capella University



 Hamid Y. Eydgahi, Ph.D.
 Vice President of Academic Affairs
 Pine Technical College

2/06/02

 Date

Feb. 6, 2002

 Date

PINE TECHNICAL COLLEGE AND CAPELLA UNIVERSITY ALLIANCE AGREEMENT
(See attached Associate of Science Program Plan for detailed information)

General Education Core Areas – Distribution Requirements	Semester Credits
Communication- Communication, English Composition, Speech	6
Social Science- History, Psychology, Sociology, Political Science, Economics	6
Humanities- Literature, Anthropology, Languages, Art, Music, hilosophy, Theology, Theater	6
Natural Sciences/Mathematics- College Math and above but not Remedial Math, Biology, Chemistry, Physics, Geology, Introduction to Computer Science.	6
General Education Electives (Select six credit from the list below as required by AS Degree): ARTS-1229 Intro. to Visual Art (3 Cr.) ENGL-1280 Intro. to Literature (3 Cr.) ENGL-2280 Intro. to Creative Writing (3 Cr.) MATH-2260 Trigonometry (3 Cr.)	6
General Education Core Areas – Required	30
Major requirements/other	30
Associate of Science in Business Administration Degree; minimum credits required for full admission to Capella University.	60
Capella University's upper level Bachelor's Degree	64
Total BS in Business Administration Degree	124

Pine Technical College

Associate of Science Degree in Business Administration

Course#	Course Title	Credit Hours
General Education		
Communications:		
ENGL1275	College Composition	3
ENGL1270	Speech	3
Math:		
MATH1260	College Algebra	3
MATH1265	Elementary Statistics	3
Humanities:		
PHIL1220	Human Ethics	3
PHIL1270	Critical Thinking	3
Social Science:		
PSYC1200	Introduction to Psychology	3
Global Awareness:		
ECON1250	Principles of Micro Economics	3
Gen.Ed Electives		6
Total Gen Ed		30
Technical Courses		
ACCP1210	Principles of Accounting I	4
ACCP1252	Principles of Accounting II	4
COCP1201	MS Operating System Basics	2
ACCP1201	Business Law	3
ACCP1258	Computerized Spreadsheets	2
MGMT1200	Principles of Management	3
MGMT1205	Intro to Business	3
MKTG1200	Marketing	3
Elective Credits		6
Total Technical		30
Total Program		60
Technical Electives Options:		
COCP1202	Networking Basics	3
COCP1206	Computer Concepts	3
COCP1209	MS Workstation Operating Systems	3
COCP1220	MicroComputer Databases	3
COCP1258	C++ 1	3
COCP1259	Visual Basics 1	3
COCP1262	Java	3
General Education Elective Options:		
ARTS1229	Intro to Visual Arts	3
ENGL1280	Intro to Literature	3
ENGL2280	Intro to Creative Writing	3
MATH2260	Trigonometry	3