



Letter of Agreement Between Capella University and Pine Technical College

Welcome to Capella University's Community and Technical College Alliance Program. This document states the conditions under which Capella University will accept credits earned by students attending the undersigned Pine Technical College toward the attainment of a Bachelor's Degree in Information Technology from Capella University and thereby an additional option for Pine Technical College graduates to continue their education.

1. Pine Technical College students planning on completing their Bachelor's degree in Information from Capella University Technology may apply to Capella University at any time while the student is enrolled at Pine Technical College. Students should be directed to the application form under the student section of the website: www.capellauniversity.edu/ccap_app.
2. Due to this alliance, upon Capella University's receipt of an application form, Pine Technical College students will receive notice that they are pre-qualified for admittance into Capella University's Bachelors' completion program in Information Technology. Additional benefits to the students are as follows:
 - 2.1. The standard \$50 application fee is waived;
 - 2.2. The application process is streamlined – no goal statement required;
 - 2.3. Access to Capella's advisory services at 1-800-CAPELLA or info@capella.edu;
 - 2.4. Subscriptions to Capella's monthly electronic newsletter(s).
3. If the Pine Technical College students successfully complete the Associate of Science degree with a grade of "C" or better, they will be accepted into Capella University's upper division Bachelor's in Information Technology program. Capella will accept Associate of Science Degree transfer credits as a block. Students for whom English is a second language must also provide evidence of English proficiency.
4. Capella will accept upper division credits (with a grade "C" or better) that are equivalent to Capella University's core requirements, up to a maximum of 32 semester credits earned at Pine Technical College or another appropriately accredited institution. Students may also establish equivalence of upper division course requirements through the student petition process, as outlined on the Capella University's website at: www.capellauniversity.edu.



5. Students may concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations financial aid recipients take all their courses in a given quarter or semester at either require that students may receive financial aid only from a single college from which courses are taken in a given quarter or semester. Advisors should recommend that Pine Technical College or Capella University. Should a student attend both institutions in a single semester, financial aid may be granted only for courses taken from his/her home institution.
6. Capella and Pine Technical College agree to coordinate the provision of accurate and timely information and academic advising about this program. Pine Technical College agrees to work with Capella to appropriately communicate the benefits of this partnership to its students and alumni.
7. For the purposes of making this partnership successful, Pine Technical College agrees to:
 - 7.1. Waive the transcript request fee for students requesting a transcript to be sent to Capella;
 - 7.2. Allow students access to its computer labs for purposes of completing their Bachelor's degree with Capella, as PTC's space and resources permit;
 - 7.3. Put a link to Capella on its website; and
 - 7.4. Notify Capella annually of changes and additions to its curricula, and vice versa, and to work with Capella to establish electronic data transfer, when and if available, of curriculum and of learner records (with learner permission).
8. Capella agrees to place on its website a link to Pine Technical College's website for learners to explore taking Associate level courses.

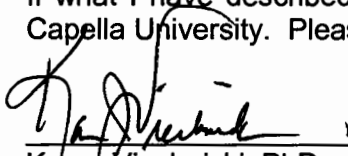
Capella is also pleased to offer a 10% discount to your faculty, staff and their immediate families to take degree and non-degree courses at Capella University. Capella's School of Education and Professional Development provides Master's, PhDs, Graduate Certificates, and continuing education courses that help prepare education leaders and practitioners for the numerous challenges in education and training today. Capella also offers Masters' and PhDs in Psychology, Human Services, Business, and Technology.



We believe Capella's Community College Alliance Program will enhance the number and quality of learning options available to PTC students, all employees and their immediate families. Upon acceptance of this letter and an academic review of your course catalog, we will provide you with appropriate informational brochures and materials and course catalogs so that Student and Faculty Advisors can include Capella as an option for students who want to continue their education.

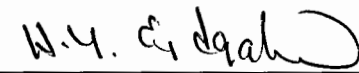
We look forward to working with you. We should review the agreement at least annually to determine whether it is achieving its purposes and continuing to meet our institutions' needs. Please note that either party has the right to terminate this agreement upon 30 days notice.

If what I have described is acceptable, please sign below and return a copy to me at Capella University. Please keep a copy for your records.



Karen Wiechnicki, PhD
Dean of Professional Studies
Capella University

9-13-02
Date



Hamid Y. Eydgahi, PhD
Vice President of Academic Affairs
Pine Technical College

Sept. 13, 02
Date

Pine Technical College
Computer Science – A.S. Degree

<i>Fall</i>	<i>Credits</i>	<i>Spring</i>	<i>Credits</i>	<i>Fall</i>	<i>Credits</i>	<i>Spring</i>	<i>Credits</i>
MATH 1262 Calculus I	5	MATH 2262 Calculus II	5	PHYS 1260 Physics I	4	PHYS 2260 Physics II	4
ENGL 1275 College Comp	3	COCOP 1206 Computer Concepts	3	COCOP 1268 Visual C/C++ Prog. II	3	SPCH 1270 Intro to Speech	3
COCOP 1230 Prog. Design & Dev.	2	COCOP 1258 Visual C/C++ Prog. I	3	COCOP 1202 Network Basics	3	COCOP 1233 Object-Oriented Analysis & Design	2
PHIL 1220 Human Ethics	3	PSYC 1200 Intro to Psychology	3	ECON 1250 Micro Economics	3	PHIL 1270 Critical Thinking	3
COCOP 1200 Intro to Unix	2	Technical Elective	3	Technical Elective	4	Technical Elective	3
	15 Credits		17 Credits		17 Credits		15 Credits

Total Program Credits: 64

Technical Electives may be any COCP class.

PTC developmental courses in reading, communications, or math may be required depending on educational background and/or assessment scores. Developmental courses do not count toward graduation requirements and are required as prerequisites for general education courses. The requirements of this program are subject to change without notice.
9/13/02

**PINE TECHNICAL COLLEGE AND CAPELLA UNIVERSITY
ALLIANCE AGREEMENT**

(See attached Associate of Science Program Plan for Detailed Information)

General Education Core Areas – Distribution Requirements	Semester Credits
COMMUNICATION ~ Communication, English Composition, Speech	6
SOCIAL SCIENCE ~ Anthropology, Economics, History, Psychology, Sociology, Political Science	9
HUMANITIES ~ Human Ethics	3
NATURAL SCIENCES / MATHEMATICS ~, Physics, College Math or above.	18
GENERAL EDUCATION CORE AREAS	36
Major requirements & other	<u>28</u>
Associate of Science in Computer Science Degree; ~ minimum credits required for full admission to Capella.	64
Capella's upper level Bachelor's Degree	<u>60</u>
TOTAL BS DEGREE	124