

**Articulation Agreement  
Between  
The University of North Dakota (UND) and Rochester Community & Technical College (RCTC)  
2003-2005**

**Statement of Purpose:** The purpose of this agreement is to provide a smooth transition for transferring students between Rochester Community and Technical College and the University of North Dakota. The approved program articulation agreements show how courses will transfer for particular degree programs between these two partner institutions.

**Terms and Conditions of Transfer:** The evaluation and transfer of earned college credits must be in full compliance with North Dakota State Board of Higher Education (NDSBHE) policies and all other state and federal education policies pertaining to undergraduate credit transfer. All courses completed at RCTC will become a permanent part of the student's UND educational record. UND does not grant credit for RCTC's institutionally based, on-campus examinations.

Courses transferred to RCTC from other institutions will be evaluated separately from RCTC courses. Transcripts from other institutions must be supplied directly from those other institutions. UND does not accept credits from institutions which are not regionally accredited. Additionally, International Baccalaureate, CLEP, Advanced Placement and other credit-granting examination programs will require original documentation from the delivering organization.

To meet some program accreditation standards, some courses must be taught by instructors with specific backgrounds before transfer credit may be granted. For example, Business in the Legal Environment must be taught by a lawyer to be accepted for any College of Business and Public Administration program.

Students taking courses outside the program agreements should consult an advisor to ensure the course is a transferable one.

Students who have been asked to withdraw from another institution due to unsatisfactory scholarship or behavior ordinarily will not normally be allowed to enter UND. If special permission is granted, the student will be placed on probation.

**MnTransfer Curriculum:** In accordance with policy enacted by the University of North Dakota General Education Committee, students who have completed the MnTransfer Curriculum or have completed an Associates of Arts Degree at RCTC will, upon transfer to UND, be deemed to have completed UND's General Education Requirements (GER's).

Students, who transfer from RCTC to UND without having completed the MnTransfer Curriculum, may still transfer courses to fulfill UND's GER requirements. These courses will be evaluated on an individual basis.

**UND Degree Requirements:** Since UND requires that students must earn at least 60 credits at a 4-year school, students should be aware that any credits beyond 65 earned at RCTC (or other 2-year schools) may not apply to their degree requirements and may delay graduation.

There are degree programs for which, if students remain at RCTC for a second year, the time for degree completion may be extended. Advising on these matters, by advisors in both schools, should always be done in the best interests of the student.

**Admission to UND:** Students must meet all admission criteria to be admitted to UND. They may consult the current UND catalog, contact the Admissions Office at 1-800-CALL-UND, or access the World Wide Web at [www.und.edu](http://www.und.edu) for more information.

**Admission to Individual Programs at UND:** Some degree programs at UND have admission requirements and application procedures beyond that of general admission to the University. Some (e.g., Business, Aviation, Education, Criminal Justice) will have a stated GPA requirement higher than 2.0. Others (e.g., Nursing, Physical Therapy, Education) are competitive. Some (e.g., Education, Communication) will have writing competency or testing requirements. These requirements may be found in the UND catalog.

**Contact with UND Advisors:** RCTC advisors and students are urged to make telephone contact with appropriate advisors at UND. They may then establish continuing telephone or e-mail exchanges.

**Termination Conditions:** Occasionally conditions will arise and cause an agreement, or certain sections of an agreement, to be terminated. These conditions could include, but not be limited to, changes in state law (teacher certification), changes in SBHE policy, changes in accreditation policy, changes in UND policy or changes taking place at a partner institution.

**Program Agreements:** RCTC advisors and students may follow these program agreements for planning courses and schedules at RCTC, as they show which RCTC courses may be used to fulfill corresponding course requirements at UND. Students may be assured that they may follow these attachments either in total or in part.

**Years for Which Agreements are in Force (“Grandfathering”):** The dated agreement sheets, as extensions of UND catalog material, fall under the provisions of the **Which Catalog to Use** section of the UND catalog. In general, students who matriculate at UND within three years of matriculating at RCTC would be eligible to follow the Articulation Agreements in force when they attended RCTC. For cases involving more than three years from matriculation at RCTC, the individual UND department would decide what parts, if any, of the agreements are still valid.

For some programs (Computer Science, Aviation), students are urged to maintain a close contact with a UND advisor due to frequent changes in the field or in the curriculum.

**Use of Web Site Links:** Access to the Web-based versions of these articulation documents is essential for their successful use. So as to make that access easy for students, staff, and faculty of both institutions, UND grants RCTC the right to link pages on the UND Web site to the RCTC Web site. RCTC, in turn, grants UND the same privilege.

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