

Business Education (BUED) Program
College of Education
September 5, 2006

**BUSINESS EDUCATION ARTICULATION AND TRANSFER
 PLAN BETWEEN RIVERLAND COMMUNITY COLLEGE—
 AUSTIN • ALBERT LEA • OWATONNA**

ADMINISTRATIVE ASSISTANT – ASSOCIATE IN APPLIED SCIENCE DEGREE

This cooperative collaborative agreement specifies which courses completed at Riverland Community College and Winona State University lead to the completion of a Bachelor of Science degree in Business Education (Teaching) at Winona State University.

SIGNATURES:

<p>Winona State University P.O. Box 5838 Winona, MN 55987</p>	<p>Riverland Community College 2200 Riverland Drive Albert Lea, MN 56007</p>
<p><i>Celeste Miller</i> Date <u>9/12/06</u> Dr. Celeste Miller, Education Dept. Chair</p>	<p><i>Steve Bowron</i> Date <u>9/27/06</u> Steve Bowron, AAS Degree</p>
<p><i>Cecilia Rokusek</i> Date <u>9/18/06</u> Dr. Cecilia Rokusek, College of Ed/Dean</p>	<p><i>Steve Bowron</i> Date <u>9/27/06</u> Steve Bowron, Academic Dean</p>
<p><i>Sally Johnstone</i> Date <u>9-26-06</u> Dr. Sally Johnstone, V.P. of Academic Affairs</p>	<p><i>Dr. J. R. (Ron) Langrell III</i> Date <u>9-27-06</u> Dr. J. R. (Ron) Langrell III, V. P. of Academic and Student Affairs</p>

Business Education (BUED) Program – Education Department – Winona State University

Articulation and Transfer Plan in Business Education (Teaching)

Administrative Assistant – Associate in Applied Science Degree

Between Riverland Community College and Winona State University

B.S. Major - Business Teaching – 58 s.h.	COURSES TAKEN AT Riverland Community College	BUED COURSES TAKEN AT WINONA STATE UNIVERSITY	EDUCATION COURSES TAKEN AT WINONA STATE UNIVERSITY
Required BUED Core Courses (52 s.h.)			Professional Education Sequence for Secondary Majors (32-36 s.h.)
Business Education [BUED] (34 s.h.)			
201 Keyboarding (1)	BUSO 1616 Keyboarding II (3)		EDUC 305 Hum Dev/Lrng—Sec'y/K-12 (4)
203 Document Production & Procedures (2)	BUSO 1648 MS Word or BUSO 1647 WP (3)		EDUC 308 Hum. Rel'n/Stud.Diversity (3)
215 Personal Finance (3)		BUED 215 Personal Finance (3) ⁴	EDUC 312 Instruct'l Plan/Assess:Sec'y/K-12 (3)
320 Business Technology (3)	BUSO 1620 Intro to Computers (2)		EDUC 429 Sec'y Rdg & Tch Strategies (4)
330 Advanced Business Technology (3)		BUED 330 Advanced Business Tech. (3) ³	EDUC 449 Mid Sch Phil Org Interdis Plan (3)
333 Business Communication (3)	BUSO 1650 Bus. Communication II (3)		EDUC 459 The Professional Educator (3)
335 Information Resource Management (3)		BUED 335 Information Resource Mgmt (3)	EDUC 465 Student Tchg – Sr. HS (12-16)
340 Integrated Information Sys Appl'ns (3)		BUED 340 Integrated Infor. Sys Appl'ns (3)	
360 Interpersonal Business Relations (3)		BUED 360 Interpersonal Bus. Relations (3)	
401 General Methods & Foundations (3)		BUED 401 Gen. Methods & Foundations (3)	Additional Requirements²:
403 Technology & Bus. Teach. Meth. (3)		BUED 403 Tech. & Bus. Teach. Meth. (3)	HERS 204 Personal & Community Hlth. (3) ¹
435 Information Systems/Personnel Mgt (3)	BUSO 2644 Off. Supervision & Mgmt. (3)		SPED 400 Ed of Exceptional Child/Youth (3)
490 Capstone Seminar (1)		BUED 490 Capstone Seminar (1)	
Required Business Core Courses (21 s.h.)			
Accounting (6 s.h.)			
ACCT 211 Financial Acct. Principles (3)		ACCT 211 Financial Acct. Principles (3) ⁴	
ACCT 212 Managerial Acct. Principles (3)		ACCT 212 Managerial Acct. Principles (3) ⁴	
Economics and Finance (9 s.h.)			
ECON 201 Prin. of Microeconomics (3)		ECON 201 Prin. of Microeconomics (3) ⁴	
ECON 202 Prin. of Macroeconomics (3)		ECON 202 Prin. of Macroeconomics (3) ⁴	
FIN 201 Introduction to Finance OR		FIN 201 Introduction to Finance OR	
FIN 360 Corporate Finance (3)		FIN 360 Corporate Finance (3)	
Business Administration (3 s.h.)			
BUSA 291 Legal Environment of Bus. (3)		BUSA 291 Legal Environment of Bus. (3) ⁴	
Marketing (3 s.h.)			
MKTG 300 Principles of Marketing (3)		MKGT 300 Principles of Marketing (3) ⁴	
ELECTIVES¹ (3 s.h.)	ELECTIVES (1 s.h.)		
BUED 399 General Internship (1-4)	BUSO2611—1 cr; BUSO2612(2 cr; (1-4)		
	BUSO2613 —3 cr; BUSO2614—4 cr.		32-36 s.h.
BUED 218 Job Search Strat.-Resume (1)	GCSL 1270 Emp. Search Skills (1)		Additional Requirements ² 3 s.h.
BUED 219 Job Search Strat.-Ap Letter (1)			
Total 58 s.h.	Total 15 Cr.	Total 43 s.h.	Total Education Licensure Cr. 35-39 s.h.

Note 1: Technology-, Business-, and Business Education (BUED)-related courses; other recommended elective courses are listed in the Business Education section of the Undergraduate Catalog.

Note 2: HERS 204 and SPED 400 meet University Studies' requirements—I.D. and II.C., respectively.

Note 3: Completion of BUSO 2637/2634/2688 is equivalent to BUED 330

Note 4: Additional Articulated Courses Riverland (R)=WSU(W): R-ACCT2011, 2012=W-ACCT211, 212; R-BUSA1010=W-BUSA106; R-BUSA 1050=W-BUED215; R-BUSA1065=W-BUED320; R-BUSA2032=W-BUSA291; R-BUSA 2041=W-BUED333; R-BUSA2042=W-MGMT315; R-BUSA2043=W-MKGTG300; R-BUSA2050=W-MIS362; R-ECON2291/2292=W-ECON 202/201; R-HLTH1100=W-HERS204; R-STAT2021=W-BUSA220

Information: 21 Community College General Education credits are required for the Associate in Applied Science (AAS) degree.