

**Minnesota State Colleges and Universities  
Transfer Oversight Committee Meeting**

10:00 p.m. – 2:00 p.m., Friday, April 18, 2008 (Lunch will be served)  
Room 3304 (3<sup>rd</sup> floor Atrium), Wells Fargo Place, St. Paul, MN

**DRAFT:**

**Purpose of the meeting:**

- 1) Listen to presentation regarding proposal for 1<sup>st</sup> year world languages in Goal 8
- 2) Make recommendations related to Institutional MnTC Review and proposals for Guideline changes
- 3) Plan for FY09 committee meetings and activities

**Proposed Agenda**

| 10:00-10:10  | <p>1. Welcome, Agenda Membership roster<br/><a href="http://www.mntransfer.org/Councils/OversightComm.html">http://www.mntransfer.org/Councils/OversightComm.html</a><br/>Review Transfer Oversight Committee Meeting Notes 2/15/08 Draft and Meeting Notes 3/6/08 Draft <a href="http://www.mntransfer.org/Councils/OversightComm.html">http://www.mntransfer.org/Councils/OversightComm.html</a></p>   |                         |                         |                         |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
|--------------|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------|---------|----------|---------|--------|--|---------|---------|---------|---------|--|----------|----------|---------|---------|--|--|---------|---------|--|--|--|--|---------|--|--------------|--|--|--|--|
| 10:10-10:30  | <p>2. Proposal to include 1<sup>st</sup> year World Languages in Goal 8<br/><a href="http://www.transfer.project.mnscu.edu">http://www.transfer.project.mnscu.edu</a>&gt; Proposed changes—MnTC and Guidelines<br/>a. Faculty Presentation and Q and A: —Jeff Judge, Kristin Boda, and Catherine Pulling, Normandale CC faculty<br/>b. FYI Policy 3.04 Undergraduate Admission Requirements</p>  |                         |                         |                         |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
| 10:30-11:00  | <p>3. Status of Legislation, Manuel Lopez; implications for transfer<br/>a. 60-120 degree caps Task Force <a href="http://www.programreview.project.mnscu.edu">www.programreview.project.mnscu.edu</a><br/>b. Common Course Numbering/greater transparency regarding transfer on Web sites<br/>c. Committee recommendations</p>  |                         |                         |                         |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
| 11:00-1:00   | <p>4. MnTC Review Recommendations<br/>a. Proposals for changes to Guidelines for Review and Design MnTC<br/><a href="http://www.transfer.project.mnscu.edu">http://www.transfer.project.mnscu.edu</a><br/>i. Guideline #4, health/physical education<br/>ii. Remove Guideline # 4<br/>iii. 1<sup>st</sup> year World Languages in Goal 8<br/>b. Intermediate Algebra prerequisite for Liberal Arts Mathematics<br/>c. Written Communications—University of MN<br/>d. Preliminary Draft: MnSCU Institutional MnTC Review Report<br/>e. Other</p>  |                         |                         |                         |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
| 1:00-1:30    | <p>5. MN Transfer Curriculum Agreement--Review to update the agreement<br/>a. U of MN Report of the Council on Liberal Education Process and recommendations<br/><a href="https://www.myu.umn.edu/metadot/index.pl?iid=826509">https://www.myu.umn.edu/metadot/index.pl?iid=826509</a> (cut and paste into web address line)<br/>b. U of M TC New Provost Robert McMaster<br/>c. 2007 Core Student Outcomes Study Report <a href="http://coreoutcomes.project.mnscu.edu">http://coreoutcomes.project.mnscu.edu</a><br/>d. Next steps</p>   |                         |                         |                         |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
| 1:30-2:00    | <p>6. Other items<br/>7. FY09 Meetings Preferences: days Fridays; time 10:00-2:00; location Wells Fargo Place</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>1<sup>st</sup> meeting</th> <th>2<sup>nd</sup> meeting</th> <th>3<sup>rd</sup> meeting</th> <th>4<sup>th</sup> meeting</th> </tr> </thead> <tbody> <tr> <td>Choose date</td> <td>9/19/08</td> <td>10/31/08</td> <td>1/16/09</td> <td>4/3/09</td> </tr> <tr> <td></td> <td>9/26/08</td> <td>11/7/08</td> <td>1/30/09</td> <td>4/10/09</td> </tr> <tr> <td></td> <td>10/10/08</td> <td>11/14/08</td> <td>2/13/09</td> <td>4/24/09</td> </tr> <tr> <td></td> <td></td> <td>12/5/08</td> <td>2/20/09</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>2/27/09</td> <td></td> </tr> <tr> <td>Agenda items</td> <td>Charge, operating principles<br/>MnTC Review Report<br/>MnTC Agreement—UMN</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> |                         | 1 <sup>st</sup> meeting | 2 <sup>nd</sup> meeting | 3 <sup>rd</sup> meeting | 4 <sup>th</sup> meeting | Choose date | 9/19/08 | 10/31/08 | 1/16/09 | 4/3/09 |  | 9/26/08 | 11/7/08 | 1/30/09 | 4/10/09 |  | 10/10/08 | 11/14/08 | 2/13/09 | 4/24/09 |  |  | 12/5/08 | 2/20/09 |  |  |  |  | 2/27/09 |  | Agenda items | Charge, operating principles<br>MnTC Review Report<br>MnTC Agreement—UMN |  |  |  |
|              | 1 <sup>st</sup> meeting  | 2 <sup>nd</sup> meeting | 3 <sup>rd</sup> meeting | 4 <sup>th</sup> meeting |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
| Choose date  | 9/19/08  | 10/31/08                | 1/16/09                 | 4/3/09                  |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
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|              |  | 12/5/08                 | 2/20/09                 |                         |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
|              |  |                         | 2/27/09                 |                         |                         |                         |             |         |          |         |        |  |         |         |         |         |  |          |          |         |         |  |  |         |         |  |  |  |  |         |  |              |  |  |  |  |
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FYI:

8. RSP/I Teach Transfer Matters Participant report 2/29/08
9. Reimbursement of Travel Expenses for Campus Employees

FY08 Meetings

September 21, 2007, WFP 7703  
November 28, 2007, WFP 3304  
February 15, 2008, WFP 3304  
April 18, 2008, WFP 3304

Handouts:

TOC agenda 4-18-08  
2007-2008 TOC membership  
TOC Meeting Notes 2/15/08 Draft  
TOC Meeting Notes 3/08/08 Draft  
NCC proposal: 1<sup>st</sup> yr world languages goal  
8, comments  
Policy 3.04 Undergraduate Admission  
Requirements  
NCC and ARCC proposals: change  
Health/Physical Education  
NHCC proposal: remove Guideline #4,  
Summary Suggestions Guidelines, MnTC  
Guidelines for Review/Design of a MnTC  
Guidelines for Review/Design of a  
MnTC—alternative language  
Preliminary Draft: MnSCU Institutional  
MnTC Review Report Table of Contents

Office of the Chancellor Reimbursement  
of Travel Expenses for Campus  
Employees  
Expense form