

February 6, 2006 meeting of a faculty work group of the MnSCU Transfer Oversight Committee:

The focus of this discussion was to develop a process for (institutional) self-review for the placement of individual courses on the MnTC. The following criteria were agreed upon:

1. Is this course a remedial, developmental or occupational training course? If so, it is not appropriate for inclusion in the MTC. If you answer 'yes' to this question, the course does not belong in the MTC. If you answer 'no' to this question, proceed.
2. Does the course satisfy the institution's philosophy and definition of general education?
3. If this were the only course that a student was to take in this particular goal area, would the student have sufficiently achieved the competencies for this area of study?
 - a. A course must address a majority of the competencies for a goal area.
 - b. These competencies must be a significant focus of the courses.
 - c. The accompanying documentation (course outline, learning outcomes, sample assignments, etc.) must clearly address a majority of the specific competencies for this particular goal area.
 - d. If you are requesting approval of this course in a second goal area, you must provide evidence (demonstrate) that the course meets 3a and 3b for both goal areas.

The proposed timeline for this institutional self-review would be 18 months (Fall, 2006-Spring, 2008).

Submitted by Debra Japp, 3-16-06, verified by Larry Oveson, 4-1-06