Transfer Articulation Agreement for Department of Technology Operations Management 2+2 Degree

Memorandum of Cooperation Between

Minnesota State University Moorhead & Southeast Technical Institute

1 Introduction

Providing students with quality educational opportunities is a mission of both Minnesota State University Moorhead and Southeast Technical Institute. The Operations Management 2+2 BS Degree from the Department of Technology, is designed to accommodate transfer of students who have earned an Associate of Applied Science degree, or Associate of Science degree, from an accredited institution in a field of study related to Industrial Technology. The core reason for this document is to establish a process to accommodate the transfer of the technically oriented credits, in the designated technical programs at Southeast Technical Institute to the BS degree in Operations Management-Department of Technology at Minnesota State University Moorhead.

2 Transfer Guidelines and Policies

2.1 Credit Transfer-Articulated Programs:

The evaluation and transfer of earned college credits shall be in full compliance with the Minnesota State Colleges and Universities' Board of Trustees- Policy Section 3-1 and all other state and federal educational policies pertaining to undergraduate credit transfer. Current students and graduates, who have earned degrees or diplomas from Southeast Technical Institute, shall be eligible for credit evaluation under the terms of this agreement. Programs eligible for transfer under this articulation agreement are listed in section 3.1 of this document. The Operations Management 2+2 major allows for a transfer of technical credits and recognizes these courses as comprising a cohesive set, which constitute a technical area of expertise. MSUM's transfer specialist will evaluate the transferring student's transcript and accept those courses approved for transfer into the Dragon Core general education requirement.

2.1.1 Associate of Applied Science Degree Transfers:

AAS degree graduates will generally transfer a minimum of 64 semester credit hours.

2.1.1.1 Technical Program Area Credits:

For those programs listed in this agreement, it is expected that a minimum of 30 technical area semester credits will be placed in the Department of Technology-Operations Management major as the technical specialty. Any remaining technical program area credits will transfer as a block to become general, or "free" elective credits, and will count toward the 128 semester credit hour graduation requirement.

2.1.1.2 General Education-Dragon Core Credits:

MSUM's transfer specialist will evaluate the transferring student's transcript and accept those approved for transfer into MSUM's Dragon Core requirement. This transfer information will also be programmed into the Degree Audit Reporting System (DARS).

2.1.1.3 Other Transfer/Graduation Requirements:

Each student graduating from Minnesota State University Moorhead is expected to complete at least 40 semester credits of his/her BS degree in upper-division 300/400 level courses. In addition, for Minnesota State University Moorhead to grant the BS degree, a minimum of 30 semester credits must have been earned at MSUM and all MSUM applicable graduation requirements must be met.

2.1.2 Associate of Science Degree Transfers:

AS degree graduates will generally transfer a minimum of 64 semester credit hours. Exceptions to this are possible and each admission will be reviewed for maximum credit transfer.

2.1.2.1 Technical Program Area Credits:

For those programs listed in the agreement, it is expected that a minimum of 30 technical area semester credits will be placed in the Department of Technology-Operations Management major as the technical specialty. Any remaining technical program area credits will transfer as a block to become general or "free" elective credits, and will count toward the 128 semester credit hour graduation requirement.

2.1.2.2 General Education-Dragon Core Credits:

MSUM's transfer specialist will evaluate the transferring student's transcript and accept those approved for transfer into MSUM's Dragon Core requirement. This transfer information will also be programmed into the Degree Audit Reporting System (DARS).

2.1.2.3 Other Transfer/Graduation Requirements:

Each student graduating from Minnesota State University Moorhead is expected to complete at least 40 semester credits of his/her BS degree as upper-division courses. In addition, for Minnesota State University Moorhead to grant the BS degree, a minimum of 30 semester credits must have been earned at MSUM and all MSUM applicable graduation requirements must be met.

2.1.2.4 Diploma Programs Transfer Credit Policy:

Students who have completed a diploma program may request approval for 30 technical semester credits be applied to the major program. If approved, the 30 credits will meet elective requirements of the Operations Management major. Students will complete remaining general studies (Dragon Core) requirements and the Operations Management core to attain a major in Operations Management. Any Minnesota Transfer Curriculum (MnTC) course credits completed as a part of the diploma program will apply to MSUM's Dragon Core requirement.

3 Articulated Programs, Timelines, and Signatures

3.1 Articulated Programs:

After reviewing the program materials, the Department of Technology faculty and the faculty of the listed programs agree that these programs meet the definition of Department of Technology and are appropriate for transfer:

Transfer Articulation Agreement forDepartment of Technology
Operations Management 2+2 Degree

List of Programs Here

Graphic Communications	AAS
Computer Programming	AAS
Network Administrator	AAS
Network Security	AAS
System Administrator	AAS
Electronics Technology	AAS
Laser/Electro-Optics Technology	AAS
Architectural/Construction Engineering Technology	AAS
CAD Engineering Technology	AAS
Civil Engineering Technology	AAS
Heating/Ventilation/Air Conditioning & Refrigeration	AAS
Machine Tool Technology	AAS
Automotive Technology	AAS
Collision Repair & Refinish Technology	AAS
Diesel Technology	AAS

3.1.1 Recommended MnTC transfer courses

Recommended Dragon Core (general education, MnTC) transfer courses that can be taken at Southeast Technical Institute and applied to the Operations Management 2+2 degree requirements

Engl 101T	Composition
Econ 201T	Economics
Math 102T	College Algebra

3.2 Articulation Agreement Review:

The Vice President of Academic Affairs at Minnesota State University Moorhead, or designee, and the Vice President of Academic Affairs at Southeast Technical Institute, or designee, shall periodically review this memorandum of understanding for articulated transfer. Additions or approved articulated programs will follow the same process as those approved initially. Programs may be added or deleted by mutual consent and initialing changes of CEO's of Minnesota State University Moorhead and Southeast Technical Institute. The date of implementation will be considered the date signed by both CEO's.

3.3 Signatures:

President

6-6-07
Date

Minnesota State University Moorhead

President
Debra Shinking
Asst Sec 6-21-07

6-22-07
Date

Southeast Technical Institute

Addendum to Transfer Articulation Agreement

Between

Minnesota State University Moorhead

And

Southeast Technical Institute

in

Operations Management 2+2

For purposes of transfer between Minnesota State University Moorhead and Southeast Technical College, the Laser/Electro-Optics Technology-AAS degree should be replaced with the Biomedical Equipment Technology-AAS.

Approvals:

Edna Mora Szymanski — 9/15/08

President, Minnesota State University Moorhead — Date

Jeffrey L Holcomb — 10-10-08

President, Southeast Technical Institute — Debra Hunking — 10-10-08 Date

Campuses:	**Office of the Chancellor:**
Presidents Chief Academic Officers Deans and Designees Department Faculty Member Transfer Specialists Counselors/Advisors	Director of Academic Programs Minnesota State Colleges and Universities Wells Fargo Place 30 7th Street E., Suite 350 St. Paul, MN 55101-7804 Director of Transfer and Collaboration Minnesota State University and Colleges Wells Fargo Place 30 7th Street E., Suite 350 St. Paul, MN 55101-7804