

**MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
ARTICULATION AGREEMENT  
BETWEEN**

**Hennepin Technical College  
AND  
Concordia University, St. Paul**

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Hennepin Technical College (hereinafter sending institution), and Concordia University, St. Paul (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **Desktop Support AAS** (hereinafter sending program), and the receiving institution has established an **Information Technology Management BA** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

**Transfer of Credits**

- A. The receiving institution will accept 60 credits from the sending program. A total of 79 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the uSelect Audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 07/01/2017 and shall remain in effect until the end date of 07/01/2022 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 01/01/2022 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

## PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Hennepin Technical College	Concordia University - St. Paul
Program name	Desktop Support	Information Technology Management
Award Type (e.g., AS)	AAS	BA
Credit Length	60	120
CIP code (6-digit)	11.1006	
Describe program admission requirements (if any)		Must meet CSP Admission requirements

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
Any course from MnTC Area Goal 2 OR Any course from MnTC Area Goal 4	2, 4	3	*Will depend on course selection		3	
ENGL 2121 Writing and Research OR ENGL 2125 Technical Writing	1	3	Writing (ENGL2121) or Elective (ENGL2125)		3	
Any course from MnTC Goal Area 5 OR Any course from MnTC Goal Area 9	5, 9	3	*Will depend on course selection		3	
COMM 2050 Interpersonal Communication OR COMM 2060 Small Group Communication OR COMM 2130 Public Speaking	1	3	Communication		3	Equiv.
*Restricted Electives		3	*Will depend on course selection		3	
<b>MnTC/General Education Total</b>		15				

**Special Notes, if any:**

### SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses:" Example B: A

<sup>1</sup> MnTC goal areas transfer to the receiving college/university according to the goal areas designated by the sending college/university

Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, microbiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
CCIS 1000 Information Systems	3	Electives		3
CCIS 1035 Word 2016	3	Electives		3
CCIS1005 Computer Security Awareness	3	Electives		3
CCIS 1105 Network Essentials	4	Electives		4
ACCT 1125 Excel 2016	3	Electives		3
CCIS 1042 PowerPoint 2016	3	Electives		3
CCIS 2675 A+ Hardware Support	3	Electives		3
CCIS 1032 Access 2016	3	Electives		3
CCIS 2055 Project Management	3	Electives		3
CCIS1101 Windows 10 OR CCIS 1135 Desktop Linux	3	Electives		3
CCIS1110 Windows Admin 1 OR CCIS1121 Linux Admin 1	3			
CCIS 2065 Help Desk/User Support	3	Electives		3
CCIS 2090 Office 2016 Integration	3	Electives		3
CCIS 1095 Outlook 2016	2	Electives		2
CCIS 2680 A+ Software Support	3	Electives		3
CCIS 2875 Workplace Readiness Skills Assessment	0	Electives		0
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>45</b>		<b>Total College Credits Applied (sum of sections A and B)</b>	<b>60</b>

### SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	BUS380-Principles of Ethical Management	4
	BUS382-Human Resource Management & Employment Law	4
	BUS384-Applied Accounting & Finance	4
	BUS386-Marketing in the Global Environment	4
	BUS388-Analytics & Technology	4
	ITM400-Bridging the IT Bus. Gap for Innovation	4
	ITM402-Strategic Project Mgmt. for IT	4
	ITM410-Business-Driven Info Systems & Security	4
	ITM425-Data Mgmt. for Intelligent Business	4
	ITM440-Applied Research Project	4
	<b>Remaining General Education Requirements:</b>	
	Writing (or meet goal area 1) *Depending on course selection in Section A	4
	Literature	4
	History/Pol Science (Or meet goal area 5 or 9)	4
	Global Studies (Or meet goal area 8)	4
	Social/Behavioral Science (Intro or General Psychology or Sociology required OR Meet Goal Area 5 or 7)	4
	Fine Arts (Must have 4 credits from 2 different areas in Music, Theatre or Art)	4
	Theology (Must be taken at CSP)	4
	Health/PE	3
	Natural Science (or meet goal area 3 or 10)	5
	Mathematics (or meet goal area 4)	3
	<b>Total Remaining University Credits</b>	<b>79</b>

**Special Notes, if any: Remaining general education requirements will depend on course selection in section A.**

### SECTION D - Summary of Total Program Credits

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	45		
<b>Total College Credits</b>	<b>60</b>	<b>Total College Credits Applied</b>	<b>60</b>

	<b>Remaining credit to be taken at the university (receiving institution)</b>	79
	<b>Total Program Credits</b>	139
<b>Special Notes, if any:</b>		

College	Name	Signature	Date
Chief Academic Officer	Carmen Coballes-Vega	<i>Carmen Coballes-Vega</i>	10/10/17
Provost			
Title			
University	Name	Signature	Date
Provost	Eric LaMott	<i>Eric LaMott</i>	6-20-17
Title			
DARS Encoder			
Date when equivalencies were encoded in DARS by the receiving MnSCU institution.			