

<b>MINNESOTA STATE COLLEGES AND UNIVERSITIES*</b> <b>ARTICULATION AGREEMENT BETWEEN</b>	<b>CENTRAL LAKES COLLEGE AND MINNESOTA STATE UNIVERSITY MOORHEAD</b>
<p>*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.</p>	

This Agreement is entered into between **CENTRAL LAKES COLLEGE** (hereinafter sending institution), and **MINNESOTA STATE UNIVERSITY MOORHEAD** (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **HEALTHCARE ADMINISTRATIVE SPECIALIST AAS** (hereinafter sending program), and the receiving institution has established a **HEALTH SERVICES ADMINISTRATION BS** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

**Transfer of Credits**

- A. The receiving institution will accept **48 credits** from the sending program. A total of **77 credits** remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the Transferology Audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on **04/01/2019** and shall remain in effect until the end date of **04/01/2024** or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning **10/01/2023** within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

## PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	CENTRAL LAKES COLLEGE	MINNESOTA STATE UNIVERSITY MOORHEAD
Program name	Healthcare Administrative Specialist	Health Services Administration
Award Type (e.g., AS)	AAS	BS
Credit Length	60	120
CIP code (6-digit)	51.071601	510701
Describe program admission requirements (if any)		

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
BIOL 1404 Human Biology	3	3	BIOL 104 Human Biology	3	3	Equiv
COMM 1420 Interpersonal Communication <b>OR</b> COMM 1422 Honors Interpersonal Comm <b>OR</b> <i>*Recommended: COMM 1430 Public Speaking</i>	1	3	COMM 201 Interpersonal Communication COMM 201 Interpersonal Communication COMM 100 Speech Communication	1	3	Equiv Equiv Equiv
MnTC/ General Ed Courses <i>*Recommend: ECON 2402 Microeconomics</i> <i>ENGL 1410 Composition I</i>	1 - 10 (5) (1, 2)	9 (3) (3)	MnTC Goal Areas 1 - 10 <i>ECON 202 Microeconomics</i> <i>ENGL 101 English Composition</i>	1 - 10 (5) (1)	15 (3) (3)	 Equiv Equiv
<b>MnTC/General Education Total</b>		<b>15</b>				

**Special Notes:** \* These are recommended to give background knowledge for the Health Services Administration BS and help you complete the general education requirements (MnTC/ LASC).

### SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

<sup>1</sup> MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
HINS 1163 Medical Office Procedures	2	Electives	33*	
HINS 1165 Medical Records Management	3			
HINS 1360 Medical Terminology	3			
HINS 1142 Healthcare Information Systems	3			
HINS 1144 Pharmacology for Healthcare Admin	1			
HINS 1150 Intro to DX & Procedure Coding	3			
HINS 1152 Medical Insurance & Billing	2			
HINS 1154 Intro to Health Data Analysis	3			
HINS 2144 Legal Aspects of Healthcare	2			
HINS 2148 Healthcare Management & Organization	3			
HINS 2172 Reimbursement Methods	2			
Additional Core Courses	6			
*Recommended: BUSN 1110 Marketing Principles	(3)			
COMP 1120 Intro to Computer Applications (3), ENGL 1501 Writing Fund for Healthcare Professionals (1), BUSN 1166 Business communications (3) HINS 1120 Intro to Healthcare Info and Security (1), HINS 1156 Interpersonal Skills of Healthcare Professionals (1)	9	Not Applicable	0	
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>45</b>	<b>Total College Credits Applied (sum of sections A and B)</b>	<b>48</b>	

**Special Notes:** \*Number of credits counting toward electives depends on whether BUSN 1110 was taken. If BUSN 1110 was taken, it will fulfill a requirement for the major at MSUM.

### SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	MnTC/ LASC Goal Requirements *	21
	HSAD 218 Introduction to Health Care and Global Health (Goal 8)	3
	HSAD 416 Health Services Leadership & Management	4
	HSAD 417 Quality Management in Health Care	3
	HSAD 420 Healthcare Policy and Economics (WI)	3
	HSAD 414 Healthcare Strategic Planning & Marketing	3
	HSAD 418 Health Care Law and Ethics	3
	HSAD 350 Evidence Based Program Planning & Research Methods	3
	HSAD 403 Health Informatics	3
	HSAD 419 Financial Management & Reimbursement Methods	3
	HSAD 326 Epidemiology & Introductory Biostatistics	3
	HSAD 400 Aging in United States: Introduction to Gerontology & Senior Support Care	3
	HSAD 468 Internship Seminar	1
	HSAD 469 Internship	3
	OM 380 Methods Improvement	3
	HSAD 422 Regulatory Methods in Health Care	3
	MGMT 440 Human Resource Management	3
	MGMT 451 Organizational Behavior <b>OR</b>	3
	PMGT 385 Process Leadership	3
	PMGT 300 Project Management & Scheduling	3
	PHIL 318 Professional Ethics (Goals 6, 9) (WI)	3
	**MKTG 270 Principles of Marketing	(3)
	<b>Total Remaining University Credits<sup>2</sup></b>	<b>77</b>

**Special Notes, if any:** \* MnTC goal areas must be met and at least 42 MnTC/ LASC credits earned. \*\* This is a required course if BUSN 1110 wasn't taken at CLC. ACCT 230 Principles of Accounting I (3), is waived with the completion of the AAS. Students can complete HSAD 218 for Goal area 8.

### SECTION D - Summary of Total Program Credits

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	45		
<b>Total College Credits</b>	<b>60</b>	<b>Total College Credits Applied</b>	<b>48</b>
		<b>Remaining credit to be taken at the university (receiving institution)</b>	<b>77</b>
		<b>Total Program Credits</b>	<b>125</b>
<b>Special Notes, if any:</b>			

<sup>2</sup> At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College	Name	Signature	Date
Chief Academic Officer Vice Pres of Student & Academic Affairs	Joy Bodin	<i>Joy Bodin</i>	4/4/19
Dean Career & Technical Programs	Rebekah Kent	<i>Rebekah Kent</i>	4/4/19
University	Name	Signature	Date
Department Chairperson	Jitendra Singh	<i>Jitendra Singh</i>	4/10/19
Academic Dean	Jeff Bodwin	<i>Jeff Bodwin</i>	2019-04-10
Chief Academic Officer	Marsha Weber	<i>Marsha Weber</i>	4-15-19
DARS Encoder	Jolene Richardson	<i>Jolene Richardson</i>	4/16/19
* Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution.			