

## MEMORANDUM

Date: November 13, 2001

To: Chief Academic Affairs Officers

From: Linda L. Baer, Senior Vice Chancellor for Academic and Student Affairs

Subject: Interpretation of Transfer Legislation

There has been a number of questions regarding the interpretation of language in the recently enacted legislation pertaining to transfer and the Minnesota Transfer Curriculum. The language as enacted by the Legislature and signed into law is included below followed by our interpretation:

"...By January 1, 2002, the board must implement the Minnesota transfer curriculum at all state colleges and universities. Once a course has met the criteria necessary for inclusion in the Minnesota transfer curriculum in any area of emphasis, the course must be accepted for full credit in that area of emphasis at all Minnesota state colleges and universities. By July 1, 2002, the board must publish an internet-based student manual that identifies and describes how general education courses at two-year MnSCU institutions transfer to state universities within the Minnesota state colleges and universities system..."

This language means:

All MnSCU institutions **must clearly indicate** in their publications, including web sites, their implementation of the Minnesota transfer curriculum with the ten goals clearly identified along with courses, which meet each of the 10 goal areas.

Transfer of the Minnesota transfer curriculum must occur in each of the following three ways:

**As an entire package**--as per the original agreement. Completion of the transfer curriculum at one institution must be accepted as completion of the transfer curriculum at all institutions.

**As a goal area**--completion of a goal area of the Minnesota transfer curriculum at one institution must be accepted as goal completion at all institutions.

**As courses within goal areas**--a completed course which is included as part of a goal area at the sending institution must be accepted for full credit within the same goal area at the receiving institution. When courses are recognized as meeting requirements for two different goal areas at a sending institution, the course must be accepted in transfer at the receiving institution for the same two goal areas.

Also, an institution may require general education courses for graduation which are not part of the Minnesota transfer curriculum but these courses must be clearly identified as graduation requirements and not part of the Minnesota

transfer curriculum. These courses must be included in the total number of credits required for graduation.

I hope the above addresses your questions regarding the interpretation of the law. If you still have questions, please contact Craig Froke at (651) 917-4705 or e-mail him at [craig.froke@so.mnscu.edu](mailto:craig.froke@so.mnscu.edu). Thank you for your cooperation in this critical issue.

cc: Chancellor James H. McCormick  
MnSCU Presidents  
Associate Vice Presidents for Academic & Student Affairs