MEMORANDUM

DATE: April 26, 2006

TO: Chief Academic Officers, Chief Student Affairs Officers

FROM: Linda L. Baer, Senior Vice Chancellor for Academic and Student Affairs

SUBJECT: ASA-2006-005 - Clarification of Minnesota Transfer Curriculum (MnTC) Goal and Course Transfer

It has come to my attention that there is still confusion regarding the interpretation of the 2001 Omnibus Bill with regard to the transfer of goals between Minnesota State Colleges and Universities.

The Minnesota Omnibus Bill of 2001 states “…by January 1, 2002 the board must implement the Minnesota transfer curriculum at all state colleges and universities. Once a course has met the criteria necessary for inclusion in the Minnesota transfer curriculum in any area of emphasis, the course must be accepted for full credit in that area of emphasis at all Minnesota state colleges and universities.” In the memorandum, Interpretation of Transfer Legislation, the language is clarified to mean “Transfer of the Minnesota transfer curriculum must occur in each of the following three ways:

- **As an entire package**--as per the original agreement. Completion of the transfer curriculum at one institution must be accepted as completion of the transfer curriculum at all institutions.

- **As a goal area**--completion of a goal area of the Minnesota transfer curriculum at one institution must be accepted as goal completion at all institutions.

- **As courses within goal areas**--a completed course which is included as part of a goal area at the sending institution must be accepted for full credit within the same goal area at the receiving institution. When courses are recognized as meeting requirements for two different goal areas at a sending institution, the course must be accepted in transfer at the receiving institution for the same two goal areas.” (Linda Baer, November 13, 2001).

As stated in my November 13, 2001 memorandum, a Minnesota Transfer Curriculum course, goal area or the entire Minnesota Transfer Curriculum must transfer from one Minnesota State College or University to another Minnesota State College or University as determined by the sending
institution criteria. Therefore, if a student is certified as completing a MnTC course or goal by one Minnesota State College or University, that course or goal must be considered complete at all Minnesota State Colleges and Universities. Two examples of the implications of the law and interpretation are as follows:

- If the sending Minnesota State College or University has certified that a transfer course from a Minnesota State College or University or from any other college or university is equivalent to a course that meets MnTC goal competencies or completes a MnTC goal, then the receiving Minnesota State College or University must accept the course for the MnTC goal or consider that goal to have been completed for the MnTC.

- If the sending Minnesota State College or University certifies that the writing competencies of Goal 1: Communications of the MnTC are complete with the one English Composition course required by the sending institution, the writing competencies must be considered complete for the MnTC at the receiving Minnesota State College or University, whether the receiving institution requires one or more English Composition courses.

I hope this clarifies any confusion concerning the interpretation of the law and/or related Board Policies. Please inform faculty and staff members who work with transfer on behalf of the college or university and others, as you deem necessary. If you have further questions, please contact Program Collaboration and Transfer staff, JoAnn Simser, System Director joann.simser@so.mnscu.edu or Louise Hoxworth, Program Manager at louise.hoxworth@so.mnscu.edu. Thank you for your cooperation with this important issue.

c:  James H. McCormick
     Presidents
     Transfer Specialists
     Academic and Student Affairs Associate Vice Chancellors