

**MEMORANDUM**

Revised March 17, 2005

To: Presidents  
Provosts  
Vice Presidents for Academic and Student Affairs  
Chief Student Service Officers  
Deans  
Transfer Specialists

From: Linda L. Baer, Senior Vice Chancellor for Academic and Student Affairs

Subject: Inclusion of World Languages in the Minnesota Transfer Curriculum

In a meeting on January 21, 2005, the Transfer Oversight Committee advised that a communication should again be sent to college and university leadership concerning the inclusion of World Languages in the Minnesota Transfer Curriculum (MnTC). In response to their suggestion, please be reminded that, effective fall semester 2002, all intermediate level world languages, including American Sign Language and Native American languages (such as Ojibwe or Anishinabe and Dakota) are included only in Goal 8 Global Awareness of the MnTC.

This reminder is being sent because several campuses have not adjusted their MnTC to reflect the requirements as specified above. We realize campus leadership may not have done so because they thought guideline changes might occur. However, we have learned that the University of Minnesota does not anticipate making changes to our mutually derived guideline in the foreseeable future. Thus, it is appropriate to re-address this topic.

It is important that courses included in the MnTC meet standards of higher education study, are allowable in the Guidelines for the Review and Design of a Minnesota Transfer Curriculum,

<http://www.mntransfer.org/MnTC/Guidelines.pdf>

and are acceptable to both the University of Minnesota and Minnesota State Colleges and Universities.

I am therefore requesting that you review your MnTC by November 30, 2005, and make changes, if necessary, to concur with the information contained in this memorandum. Thank you for your cooperation.

c: Gary Langer, Academic Innovations  
Tim Price, Academic and Student Affairs  
Jerry Johnson, Collaboration and Transfer  
Larry Oveson, President, MSCF  
Nancy Black, President, IFO  
Transfer Oversight Committee